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Blaenau Gwent

Our Ref./Ein Cyf.

Your Ref./Eich Cyf.

Contact:/Cysylltwch â: Gwasanaethau Democraidaidd

THIS IS A MEETING WHICH THE PUBLIC ARE ENTITLED TO ATTEND

Dydd Gwener, 1 Gorffennaf 2022 Dydd Gwener, 1 Gorffennaf 2022

Dear Sir/Madam

IS-BWYLLGOR TRWYDDEDU STATUDOL

A meeting of the Is-Bwyllgor Trwyddedu Statudol will be held in virtually via MS Teams (if you would like to view this meeting please contact committee.services@blaenau-gwent.gov.uk) on Dydd Mercher, 6ed Gorffennaf, 2022 at 2.00 pm.

Yours faithfully

Damien McCann
Interim Chief Executive

AGENDA

Pages

1. CYFIEITHU AR Y PRYD

You are welcome to use Welsh at the meeting a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

2. YMDDIHEURIADAU

To receive any apologies for absence.

3. DATGANIADAU BUDDIANT A GODDEFEBAU

To receive any declarations of dispensations and dispensations.

**4. DEDDF TRWYDDEDU 2003 – TRWYDDED SAFLE
NEWYDD – CLWB GWEITHWYR DUKESTOWN, 1
EVANS TERRACE, TREDEGAR NP22 5ER**

3 - 50

To consider the report of the Senior Licensing Officer.

To: L. Winnett
Councillor S. Behr
Councillor G. Humphreys

All other Members (for information)
Interim Chief Executive
Chief Officers

Agenda Item 4

Executive Committee and Council only

Date signed off by the Monitoring Officer:

Date signed off by the Section 151 Officer:

Committee: Statutory Licensing Sub-Committee

Date of meeting: Wednesday 6th July 2022

Report Subject: Licensing Act 2003 – New Premises Licence –
Dukestown Workingmens Club, 1 Evans
Terrace, Tredegar, NP22 5ER

Report Submitted by: Miss Helen Jones

Report Written by: Mrs Stella Jayne

1. Purpose of the Report

1.1 To inform the Statutory Licensing Sub-Committee of representations received in respect of an application for a new premises licence at Dukestown Workingmens Club, 1 Evans Terrace, Tredegar, NP22 5ER in order to enable the Sub-Committee to determine the application in accordance with the Licensing Act 2003.

2. Scope and Background

2.1 An application was submitted on 31st March 2022 by Hugh James Solicitor, on behalf of Dukestown Workingmens Club, for a new premises licence at the premises, Dukestown Workingmens Club, 1 Evans Terrace, Tredegar, NP22 5ER. A location plan is attached at **Appendix 1**.

There is currently a Club Premises Certificate on the Premises and is attached at **Appendix 2**.

2.2 The applicant wishes to provide licensable activities at the premises in accordance with the attached application at **Appendix 3**.

2.3 The applicant has included steps to promote the licensing objectives as specified in the operating schedule to the application. These are outlined in the Application in **Appendix 3**.

- 2.4 In accordance with the Licensing Act 2003, as part of the consultation process, the applicant has a duty to send copies of the application to Responsible Authorities. Therefore, consultation has been carried out with Gwent Police, South Wales Fire and Rescue Service, Immigration Service, Blaenau Gwent County Borough Council Trading Standards, Licensing Enforcement Officers, Planning, Environmental Health, Social Services departments and Aneurin Bevan Health Board. In addition, the applicant placed a notice of the application at the premises, to enable Other Persons, i.e. local residents and businesses, to make representations. A notice was also published in the Gwent Gazette within 10 days of the date the application was received
- 2.5 No representations were received from South Wales Fire and Rescue Service, Immigration Service, Blaenau Gwent County Borough Council Trading Standards, Licensing Enforcement Officers, Planning, Social Services departments and Aneurin Bevan Health Board
- 2.6 Representations were received from Gwent Police attached at **Appendix 4** and Environmental Health attached at **Appendix 5**. In response to these, the applicant agreed to amend the application to include steps to reflect the Gwent Police and Environmental Health representations and these representations were subsequently withdrawn. As a result, the amended Operating Schedule with accepted Conditions, are attached as **Appendix 7**.
- 2.7 Representations were received from three 'other persons' within the specified timescale and a copy is attached at **Appendix 6**.
- 2.8 In considering this application, the sub-committee must take account of the provisions in the Licensing Act 2003, in particular, the licensing objectives which are:-
- The prevention of crime and disorder
 - Public safety
 - The prevention of public nuisance
 - The protection of children from harm.

2.9 The guidance issued by the Home Office under section 182 of the Act and the Council's licensing policy must be taken into account when considering this application.

3 Options for Recommendation

3.1 The options available to the Statutory Licensing sub-committee are:

1. to grant the licence subject to the conditions consistent with the operating schedule , or
2. to modify the conditions on the licence to the extent considered appropriate for the promotion of the licensing objectives, or
3. to exclude a licensable activity from the scope of the licence, or
4. to refuse to specify a person as a designated premises supervisor, or
5. to reject the application

For the purposes of subsection 3.1(2) above, the conditions mentioned in subsection 3.1(1) are modified if any of them is altered or omitted or any new condition is added.

3.2 Background Documents /Electronic Links

- Appendix 1 – Location map
- Appendix 2 – Club Certificate
- Appendix 3 – Application Form
- Appendix 4 – Gwent Police representations
- Appendix 5 – Environmental Health representations
- Appendix 6 – Other Persons representations
- Appendix 7 – Final Conditions

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Appendix 1



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LICENSING ACT 2003

PART A – CLUB PREMISES CERTIFICATE

BG-CLUB-0056

Name of club in whose name this certificate is granted and relevant postal address			
Dukestown Workingmen's Club, 1 Evans Terrace, Dukestown, Tredegar			
Post code: NP22 4EH		Telephone Number: 01495 722583	
If different from above, the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference or description			
N/A			
Post code: N/A		Telephone Number: N/A	
Where the club premises certificate is time limited, the dates			
N/A			
Qualifying club activities authorised by the certificate			
<p>Films Indoor sporting events other than boxing or wrestling entertainment # Boxing or wrestling entertainment or which combines boxing or wrestling with one or more martial arts Live music * Recorded music* Performances of dance * Supply of alcohol</p> <p><i>*A certificate is not required for plays, live music, recorded music, a performance of dance, or anything similar to live music, recorded music or performance of dance when the activity takes place between 8am and 11pm to audiences of 500 people or less</i></p> <p><i>#A certificate is not required for indoor sporting events other than boxing or wrestling entertainment, Greco-Roman wrestling or freestyle wrestling contests, exhibitions or displays when the activity takes place between 8am and 11pm to audiences of 1000 people or less</i></p>			
The times the certificate authorises the carrying out of qualifying club activities			
Activity	Day of week	Time from	Time to
Films Boxing or wrestling	Monday to Sunday	11.00 am	12.00 Midnight
Indoor sporting events Live music Recorded music Dancing	Monday to Sunday	11.00 pm	12.00 Midnight



LICENSING ACT 2003

PART A – CLUB PREMISES CERTIFICATE

BG-CLUB-0056

The times the certificate authorises the carrying out of qualifying club activities			
Activity	Day of Week	Time from	Time to
Supply of alcohol	Monday to Sunday	11.00 am	12.00 Midnight
The opening hours of the club			
Day of the week	Time from	Time to	
Monday to Sunday	11.00am	12.30am	
Where the certificate authorises supplies of alcohol, whether these are on and/or off sales			
On and Off Sales			

Date: 19th February 2020

David Thompson
Public Protection Service Manager

LICENSING ACT 2003

PART A – CLUB PREMISES CERTIFICATE

BG-CLUB-0056

Mandatory conditions

1. The supply of alcohol for consumption off the premises must be made when the premises is open for the purposes of supplying alcohol, in accordance with the club premises certificate, to members of the club for consumption on the premises.
2. Any alcohol supplied for consumption off the premises must be in a sealed container
3. Any supply of alcohol for consumption off the premises must be made to a member of the club in person
4. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in the paragraph above -

- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) “permitted price” is the price found by applying the formula -

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the

LICENSING ACT 2003

PART A – CLUB PREMISES CERTIFICATE

BG-CLUB-0056

premises in a capacity which enables the member or officer to prevent the supply in question; and

- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
5. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
6. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

LICENSING ACT 2003

PART A – CLUB PREMISES CERTIFICATE

BG-CLUB-0056

7. (1) The club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
8. The responsible person must ensure that -
- (a) where any of the following alcoholic drinks are sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) they are available to customers in the following measures -
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
9. The admission of children to the exhibition of any film to be restricted in accordance with any recommendation made by the film classification body.

“children” means persons aged under 18; and

“film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority determining suitability of video works for classification).

Conditions consistent with the club Operating Schedule

10. The Licensee shall ensure that no noise shall emanate from the licensed premises or vibration be transmitted through the structure of the licensed premises which gives rise to a nuisance to the occupiers of premises in the vicinity of the licensed premises.
11. All children must be accompanied by an adult



LICENSING ACT 2003

PART A – CLUB PREMISES CERTIFICATE

BG-CLUB-0056

Conditions attached after a hearing by the licensing authority

N/A

Plans

Attached

APPENDIX 3

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Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Dukestown Workingmen's Club Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Postal address of premises or, if none, ordnance survey map reference or description			
Dukestown Workingmen's Club 1 Evans Terrace			
Post town	Tredegar	Postcode	NP22 4EH
Telephone number at premises (if any)	01495 717279		
Non-domestic rateable value of premises	£11,000		

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- | | | |
|----|--|-------------------------------|
| a) | an individual or individuals * | please complete section (A) |
| b) | a person other than an individual * | |
| | i as a limited company/limited liability partnership | please complete section (B) |
| | ii as a partnership (other than limited liability) | please complete section (B) |
| | iii as an unincorporated association or | please complete section (B) |
| | iv other (for example a statutory corporation) | please complete section (B) |
| c) | a recognised club | please complete section (B) X |
| d) | a charity | please complete section (B) |
| e) | the proprietor of an educational establishment | please complete section (B) |

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- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

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Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	Dukestown Workingmen's Club Limited
Address	1 Evans Terrace Tredegar NP22 3HH
Registered number (where applicable)	31838R
Description of applicant (for example, partnership, company, unincorporated association etc.)	A society registered on the Mutuels Public Register under the Co-operative and Community Benefit Societies Act 2014
Telephone number (if any)	01495 717279

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E-mail address (optional)
dukestownclubsec@hotmail.co.uk

Part 3 Operating Schedule

When do you want the premises licence to start? DD MM YYYY

If you wish the licence to be valid only for a limited period, when do you want it to end? DD MM YYYY

Please give a general description of the premises (please read guidance note 1)
The premises are a workingmen's club with hall and associated facilities which currently has the benefit of a club premises certificate which is no longer appropriate for the business hence this application for a premises licence.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- | Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
|---|----------------------------|
| a) plays (if ticking yes, fill in box A) | |
| b) films (if ticking yes, fill in box B) | X |
| c) indoor sporting events (if ticking yes, fill in box C) | X |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | X |
| e) live music (if ticking yes, fill in box E) | X |
| f) recorded music (if ticking yes, fill in box F) | X |
| g) performances of dance (if ticking yes, fill in box G) | X |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | |

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Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

X

In all cases complete boxes K, L and M

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A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

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B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	
Mon	1100	2300	Please give further details here (please read guidance note 4) To allows us to show TV programs and films and pre-recorded sporting programs for our customers	Both	
Tue	1100	2300			
Wed	1100	2300	State any seasonal variations for the exhibition of films (please read guidance note 5) From the end of permitted hours on New Year's Eve until the commencement of permitted hours on New Year's Day.		
Thur	1100	2300			
Fri	1100	2300	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	1100	0000			
Sun	1100	2300			

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C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon	1100	2300	
Tue	1100	2300	State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed	1100	2300	From the end of permitted hours on New Year's Eve until the commencement of permitted hours on New Year's Day.
Thur	1100	2300	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri	1100	2300	
Sat	1100	0000	
Sun	1100	2300	

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D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	
Mon	1100	2300	Please give further details here (please read guidance note 4) To host an occasional boxing, wrestling or MMA event for our customers.		
Tue	1100	2300			
Wed	1100	2300	State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5) From the end of permitted hours on New Year’s Eve until the commencement of permitted hours on New Year’s Day.		
Thur	1100	2300			
Fri	1100	2300	Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	1100	0000			
Sun	1100	2300			

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E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	
				Both	
Mon	1100	2300	Please give further details here (please read guidance note 4) For live music entertainers, such as sole singers or groups, for our customers.		
Tue	1100	2300			
Wed	1100	2300	State any seasonal variations for the performance of live music (please read guidance note 5) From the end of permitted hours on New Year's Eve until the commencement of permitted hours on New Year's Day.		
Thur	1100	2300			
Fri	1100	2300	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	1100	0000			
Sun	1100	2300			

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F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	X
					Outdoors	
Day	Start	Finish			Both	
Mon	1100	2300	Please give further details here (please read guidance note 4) For recorded music to be provided for our customers' enjoyment			
Tue	1100	2300				
Wed	1100	2300	State any seasonal variations for the playing of recorded music (please read guidance note 5)			
Thur	1100	2300	From the end of permitted hours on New Year's Eve until the commencement of permitted hours on New Year's Day.			
Fri	1100	2300	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat	1100	0000				
Sun	1100	2300				

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G

Performances of dance Standard days and timings (please read guidance note 7)X			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	
Mon	1100	2300	Please give further details here (please read guidance note 4) For dance entertainment to be provided for our customers	Both	
Tue	1100	2300			
Wed	1100	2300	State any seasonal variations for the performance of dance (please read guidance note 5) From the end of permitted hours on New Year’s Eve until the commencement of permitted hours on New Year’s Day.		
Thur	1100	2300			
Fri	1100	2300	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	1100	0000			
Sun	1100	2300			

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H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

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I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

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J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for <u>consumption – please tick</u> (please read guidance note 8)	On the premises	
Day	Start	Finish		Off the premises	
				Both	X
Mon	1100	2300	State any seasonal variations for the supply of alcohol (please read guidance note 5) From the end of permitted hours on New Year's Eve until the commencement of permitted hours on New Year's Day.		
Tue	1100	2300			
Wed	1100	2300			
Thur	1100	2300	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	1100	2300			
Sat	1100	0000			
Sun	1100	2300			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Claire Justine Hillman
Date of birth	27 November 1968
Address	112 Waundeg Tredegar
Postcode	NP22 3SH
Personal licence number (if known)	Pending
Issuing licensing authority (if known)	Blaenau Gwent County Borough Council

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K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)	
Day	Start	Finish	From the end of permitted hours on New Year's Eve until the commencement of permitted hours on New Year's Day.	
Mon	1100	2330		
Tue	1100	2330		
Wed	1100	2330		
Thur	1100	2330		
Fri	1100	2330		
Sat	1100	0030		
Sun	1100	2330		
				<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)

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M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

b) The prevention of crime and disorder

1. CCTV cameras shall monitor all areas used by premise patrons (except the toilets) including any external area to monitor numbers and prevent crime and disorder.
 - I. Where a CCTV system is to be installed, extended or replaced, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police. Where a CCTV system is to be installed, it shall be fully operational by the grant of the licence.
 - II. The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards;
 - III. The premises licence holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority;
 - IV. The correct time and date will be generated onto both the recording and the real time image screen;
 - V. If the CCTV equipment (including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified;
 - VI. The premises licence holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of any authorised officer of the Licensing Authority or a constable;
 - VII. There shall be clear signage indicating that CCTV equipment is in use and recording at the premises during licensable hours.

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2. An incident book will be kept and maintained at the premises at all times. It shall be made available on request to a police or authorised council employee. This book will be used to record the following:
 - a. All crimes reported to the premises;
 - b. Any ejections of patrons and the reason(s) why;
 - c. Any disorder on the premises;
 - d. Any visit by representatives of a responsible authority;
 - e. Any failure of the CCTV system (including the dates and times of the outage);
 - f. Any refusals of the sale of alcohol to any patrons (including their description, details of the alcohol refused and the reason why and details of any identification requested and/or produced)

This record will be kept for a minimum of 12 months.

3. The licence holder or DPS shall risk assess the need for SIA door supervisors to be present in the premises. If door supervisors are present then the premises licence holder shall ensure that the following details for each door supervisor, are contemporaneously entered into a register kept for that purpose:
 - (i) Full name;
 - (ii) SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation);
 - (i) The time they began their duty;
 - (iv) The time they completed their duty.

This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door stewards engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request.

c) Public safety

1. The licence holder/DPS or responsible person shall risk assess the need for polycarbonate or toughened glasses to be used in the premises, especially for outdoor events/use.
2. Staff shall ensure that any bottles or glasses are removed from persons leaving the premises, save for consumption of alcohol which is permitted within the beer garden in accordance with this premises licence.
3. Whilst licensable activities are taking place, the toilets at the premises will be checked regularly for illegal drug use or supply. A written log of all checks must be kept at the premises for 31 days and made available for immediate inspection on the request of Gwent Police or an authorised officer of the licensing authority.

d) The prevention of public nuisance

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1. Clear notices must be displayed at all points where customers leave the building instructing them to respect the needs of local residents and leave the premises and the area quietly.
2. The premises supervisor, manager or other competent person shall manage the outdoor area when in use, to ensure that customers do not behave in a noisy, rowdy or offensive manner.
3. Consumption of alcohol outside will cease at 2100 hours and notices will be displayed to this effect.
4. Anyone temporarily leaving the premises to smoke will not be permitted to take alcohol with them.
5. Prominent and clear signage will be displayed at all the exits and on the outside of the premises informing customers that they must be quiet when using the outdoor area and when leaving the premises to respect the needs of local neighbours.
6. Regulated entertainment will not routinely be provided outdoors. The only exception to this is when regulated entertainment is sought by a temporary event notice for a specific event.
7. A noise limiting device shall be installed, fitted and maintained in such a manner as to control all sources of amplified music or amplified speech inside the premises to prevent noise nuisance to neighbouring properties. The noise limiter(s) shall be set following consultation with the Council's Noise Prevention Team and the limiter shall be situated out of public view and controllable by the premises staff only.
8. Noise emanating from the premises as a result of regulated entertainment shall not exceed [x dBA] as measured 1 metre from any residential dwelling. *Level to be agreed following technical consultation with the Council's Noise Prevention Team with calibrated sound equipment.*
9. The Manager or a nominated representative shall receive and respond to complaints and will have full control at all times over the sound amplification.
10. The Manager or a nominated representative shall ensure that no nuisance is caused by noise emanating from the premises by implementing a Self-Policing Policy which shall include sound checks inside and out.
11. Glass waste from the premises will not be emptied into receptacles outdoors between the hours of 2300 and 0700 the following day.
12. Outdoor lighting shall be positioned, so far as is reasonably practicable, so as to limit its intrusion into residential accommodation in the vicinity of the licensed premises whilst maintaining an adequate level of lighting for the safe access and egress of customers and persons employed at the premises.
13. Except for access and egress all doors and windows shall be kept closed during periods of entertainment associated with the Premises Licence.
14. No speakers for amplification of music shall be placed on the outside of the premises or on the outside of any building forming a part of the premises.

e) The protection of children from harm

1. A 'Challenge 25' policy will be in place for checking persons suspected of being under-age. No alcohol shall be supplied to a person who appears to be under the age of 25 unless they provide identification that proves that they are 18 years of age or older when the alcohol is supplied. The only acceptable forms of identification for proof of age shall be a passport, a photo card driving licence, an EU/EEA national ID card or similar document, or an industry approved proof of age identity card bearing the PASS hologram.
2. The proof of age scheme will be robustly enforced by the DPS and all staff. Posters stating that the age verification scheme is in operation shall be clearly displayed in the area of the bar.
3. A record of all refusals will be kept in the incident book detailing the time and date, the goods the person serving refuses and the name of the persons who tried to purchase, if

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known. If no name is given, then a good description will be recorded. This documentation should be available for inspection on request by an authorised officer of the Licensing Authority or a Constable.

4. Any person working on the premises who is likely to sell alcohol, is to be trained with respect to underage sales, proxy sales and how to refuse sales to difficult customers. Safeguarding training should also be undertaken with all staff. Such training shall be updated as necessary when legislation changes. Training should be clearly documented, signed and dated by both the trainer and the trainee. This documentation should be available for inspection on request by an authorised officer of the Licensing Authority or a Constable and kept for a period of 12 months.
5. Children are to be accompanied by a responsible adult and supervised at all times.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

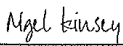
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

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Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	<small>DocuSigned by:</small>  <small>ETC9D68362B3442...</small>
Date	30-Mar-2022 1:05 PM BST
Capacity	Club Secretary

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Nicola Jordan Hugh James Solicitors Two Central Square			
Post town	Cardiff	Postcode	CF10 1FS
Telephone number (if any)	02922 675922		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) Nicola.jordan@hughjames.com			

APPENDIX 3

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APPENDIX 3

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APPENDIX 4



RESPONSIBLE AUTHORITY RESPONSE TO LICENSING APPLICATION

RESPONSIBLE AUTHORITY – Gwent Police

Name of Applicant	Dukestown Workingmens Club Limited
Premises	Dukestown Workingmens Club, 1 Evan Terrace, Tredegar, NP22 4EH

Your Name	PC7 Daniel Allen
Job Title	Police Constable
email Address	LicensingWest @gwent.police.uk
Contact Telephone Number	07464653993
Date	05/04/2022

Which of the four Licensing Objectives does your representation relate to?	
The Prevention of Crime and Disorder	X
Public Safety	
The Prevention of Public Nuisance	X
The Protection of Children from Harm	

Please outline the reasons for your Representations
<p>Gwent Police received an application from Dukestown Workingmens Club in relation to an application for a premise licence.</p> <p>At a recent licencing hearing which was brought about by Environmental Health at Blaenau Gwent Council on 3rd February 2022, noise emulating from the outside area caused several issues to persons living in the nearby vicinity.</p> <p>During the review of the licence, Gwent Police recommended a number of amendments/ additions to the licence which were agreed. These conditions were recommended due to Police calls to the premises. Gwent Police feel that these conditions are still appropriate, reasonable and will assist the applicant in promoting the licensing objectives.</p> <p>Gwent Police do not object to the application but have included the below representations that will assist the applicant in promoting the licensing objectives.</p>

--

<p>What conditions could be added to the licence to remedy your representation that the Licensing Sub-Committee could take into account</p>	<ol style="list-style-type: none">1. The premises shall be cleared of customers within 30 minutes of the last supply of alcohol on any day.2. The use of the outside licensed area of the premises is not permitted after 23:00 hours. Other than access solely for the use of the smoking area.3. No bottles, cans or glasses are to be taken outside after 23:00 hours. Adequate notices shall be displayed in appropriate locations to ensure that this information is brought to the attention of patrons.4. Amplified music shall not be played at a level that will cause unreasonable disturbance to the occupants of any properties in the vicinity.5. Whilst licensable activities are taking place, the toilets at the premises must be checked regularly for illegal drug use or supply. A written log of all checks must be kept at the premises for 31 days and made available for immediate inspection on the request of Gwent Police or an authorised officer of the licensing authority.
<p>Are you prepared to discuss these representations with the applicant by way of mediation?</p>	<p>Yes. The representations made are reasonable and appropriate. If the applicant agrees to the conditions as proposed, Gwent Police will withdraw their representations.</p>

N.B. If you make a representation you will be expected to attend the Licensing Sub-Committee and any subsequent appeal proceeding.

Please remember if you intend to make representations to copy this file to all other RA's

Environment Directorate / Cyfarwyddiaeth Amgylchedd
Public Protection Division / Is Adran Diogelwch Cyhoeddus

From/Oddi wrth: **Robert Davies**

To/I: **Licensing**

Our Ref./Ein Cyf. **RJD/DWC**

Your Ref./Eich Cyf.

Date/Dyddiad: **27/4/22**



Cyngor Bwrdeisdref Sirol

Blaenau Gwent

County Borough Council

Memorandum / Memorandwm

Re: Licensing Act 2003 – Application for Variation of a Premises Licence

Premises: Dukestown Workingmen's Club.

I refer to the above application passed to the Environmental Protection Team and would like to make the following representations to the Licensing Authority for their consideration.

I am happy with the information that you have supplied in the application. However, due to the close proximity of a residential area I would consider it appropriate that the premise operates to the below hours and have the conditions below attached in order to ensure the promotion of the Licensing Objective with respect to the Prevention of Public Nuisance:

Film Boxing/wrestling	Monday to Sunday	11.00 to 23.00
Indoor sporting events)		
Live music)		
Recorded music)	Monday to Sunday	11:00 to 23.00
Dancing)		

1. The Licensee shall ensure that no noise, odour or light shall emanate from the licensed premises or vibration be transmitted through the structure of the licensed premises which gives rise to a nuisance to the occupiers of premises in the vicinity of the licensed premises.
2. At times when regulated entertainment is provided and/or provision for entertainment facilities is made within the licensed premises all external openings to the licensed premises must be kept closed, save for the purposes of entering and exiting the premises.

We welcome correspondence in the medium of Welsh or English. / Croesawn ohebiaith trwy gyfrwng y Gymraeg neu'r Saesneg.

a better place to live and work

(le gwell i fyw a gweithio

3. No form of loudspeaker or sound amplification equipment shall be sited in or near any foyer, doorway, window or any external opening of the licensed premises.
4. Clearly legible notices shall be displayed at all exits from the premise requesting public, and staff to respect the needs of local residents and to leave the premise and area quietly.
5. Appropriate waste receptacles for the receipt of tobacco waste shall be provided in all designated smoking areas to the licensed premises.
6. Patrons will not be permitted to use external areas of the licensed premises between the hours of 21.00 through to 10.00 Monday to Sunday inclusive other than for the purposes of arrival, departure or use of a designated smoking area. Where the Licensee intends to designate a smoking area a plan indicating its location must be submitted to the Licensing Authority for approval by the Local Authorities Environmental Health Department prior to use.

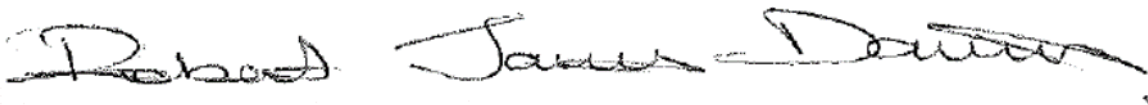
I would like to slight amendment the condition put forward by you regarding emptying glass wear into receptacles outdoors to the below:

7. Glass waste from the premises will not be emptied into receptacles outdoors between the hours of 22:30 and 0800.

In relation to noise I would like the club to submit a noise management plan within 3 months of any licence granted. This plan should detail how they intend to control noise from activities both inside and outside the club.

Should you have any queries regarding any of the above please do not hesitate to contact me.

Regards



Mr Robert James Davies
Specialist Environmental Health Officer
Environmental Protection Team

APPENDIX 6

Re: Premises Licence Application/Dukestown Workingmen's Club, 1, Evans Terrace,
Dukestown, Tredegar, NP222 4EH,

Dear Sirs

I write today on behalf of myself,
My Son
and My Daughter,

The Three properties are situated next to The Dukestown Club and as a family we are the occupiers of the three properties, me and my wife in, my son in, and my daughter and grandchildren in

Please could I ask you to accept our representations as three individual representations for the purpose of our Objection to the licence application as it is applied for?

As you are aware we have been having continuous problems together with the entire neighborhood, for nearly 2 years, and have sent an enormous amount of complaints to the environmental health team, the licensing team and the police over the same period, on a weekly basis and ask with respect if our complaints & evidence which was submitted to the licensing review for the same premises on 3rd February 2022, could be included in the licence application for consideration.

My objections to the application of a premises licence as applied for are listed below:-

1, The club has applied for an extension to open hours on a Saturday Night to 00.00 hours. At the licensing review a few weeks ago the Licensing Committee, reduced the open hour from 00.00 hours to 11.00 hours because the club premises is situated in a residential area, with residential dwellings situated on four elevations of the boundaries of the property.

2, At the review there were conditions added to the licence, because of the nuisance caused to neighboring properties throughout the surrounding areas, so I feel that any new licence granted should have the same conditions imposed.

3, The existing license has a condition which states the club should not omit any noise through the structure of the building and I believe this condition should remain on the new licence if granted.

4, During the review of the licence in February 2022, the premises were issued with a 28 day suspension of the current licence, which was quickly appealed against by the club premises management committee,

The appeal has yet to go to court, but already the management committee has applied for an extension of opening hours, which in my view shows a lack of respect to the licensing committee, the environmental health team, the local residents and the police who made representations in the said review.

5, I note within the application it states, supply of alcohol for consumption on and off the premises.

I strongly object to the consumption of alcohol in the outside spaces of the premises, i.e., the front car park, smoking shelters and all areas of the outside spaces contained within the club premises boundaries.

The consumption of beverages and patrons gathering in the outside spaces of the premises, have to date caused excessive noise levels and disruption to the enjoyment of our homes. [These are listed below within the summary sent to the previous licensing review]

6, In relation to live and recorded music, when these activities take place, I would ask if a condition could be placed on the licence to limit the sound levels [with noise monitor limiter equipment] of such activities, so as not to cause the neighbouring properties noise discomfort.

7, Finally could a condition be imposed, that the patrons be monitored when using the smoking shelters and leaving the premises, to make sure they act in an appropriate manner, not to cause a nuisance to the surrounding residential area.

Listed below briefly, are the problems we have been suffering due to the activities of the Duketown club and its patrons, which were submitted to the licensing review in February 2022.

1, Loud Music, recorded and live which can be clearly heard over the televisions in our living rooms, in the bedrooms, in fact throughout the whole of the three properties.

When this activity takes place it seems to be turned up more excessively at 10-30pm until 12-00am and continues on to the early hours.

I feel at this review, the hours of the playing of recorded music and live music should be reduced, taking into account that this is a residential area and the premises is completely surrounded by residential properties to all elevations.

2, The car park was turned into a beer garden over the last 18 months, the tarmac area was covered over with false grass and picnic tables encouraging patrons to gather outside.

There has been loud music and live music played in the car park at excessive levels and even a speaker system which could be controlled off the patrons mobile phones.

I believe that the car park area should have change of use planning permission granted before being used in this way and I would strongly object due to the noise and disturbance this has been causing would continue to cause in the future.

I also believe that the consumption of alcohol should not be permitted in the car park and on the pavement outside.

3, The patrons are out in the car park area Drinking, talking [but they don't seem to talk they shout, in point of fact you can hear this inside our properties with the windows closed]

swearing, taking dirty about members of the opposite sex [that's both men & women], taking drugs [in fact myself and my family have witnessed patrons snorting, what I assume to be cocaine], smoking cannabis, urinating, fighting etc. The same problems are being experienced by myself at the rear of the property where there is a smoking shelter.

4, There's cars pulling up outside the club premises and the occupants are dealing drugs, to some of the patrons blatantly.

5, There's always fighting there [in fact it's every week], it spills out onto our streets,

6, There's glasses and bottles dumped and smashed on the street and in our gardens, even on the driveway, by patrons, when leaving the premises. I believe that the patrons should not

be allowed to leave the premises with bottles and glasses and of course this should be monitored by the management and committee.

7, Underage drinking.

8, Vehicles honking horns, Revving the engines, wheel spinning, being driven at excessive speeds & dangerously to and from the premises, parked in the surrounding streets [Twyn Star, Greenfield Cottages, St Lukes Rd., Crown Ave.] on the pavements and bus stops, These factors have become a concern for public safety.

I have lived here next door to the Dukestown Club since 1993, and never experienced problems like this, it's a disgrace.

Dukestown has always been a lovely quite place to live, in fact a much sort after area to live and I would love to see this problem solved so we can return back to normality.

A very worrying factor is some of the older residents are getting frightened and living in fear by the activities when it spill into the streets.

I would also like to advise that its not only the immediate surrounding areas are affected by some of these problems, it extends further as the patrons return home into the early hours.

The club management and the managing committee have no respect for the surrounding neighbourhood and its residents, and this matter needs to be addressed. I'm sure they wouldn't put up with this disgusting behaviour outside their own homes.

May I take this opportunity to thank you in advance for your kind considerations in relation to our representations.

Regards,

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APPENDIX 7

Final conditions

The prevention of crime and disorder

1. CCTV cameras shall monitor all areas used by premises patrons (except the toilets) including any external area to monitor numbers and prevent crime and disorder
 - (i) Where a CCTV system is to be installed, extended or replaced, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police. Where a CCTV system is to be installed, it shall be fully operational by the grant of the licence.
 - (ii) The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards;
 - (iii) The premises licence holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority;
 - (iv) The correct time and date will be generated onto both the recording and the real time image screen;
 - (v) If the CCTV equipment (including any mobile units in use at the premises) breaks down, the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified;
 - (vi) The premises licence holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of any authorised officer of the Licensing Authority or a constable;
 - (vii) There shall be clear signage indicating that CCTV equipment is in use and re-cording at the premises during licensable hours.
2. An incident book will be kept and maintained at the premises at all times. It shall be made available on request to a police or authorised council employee. This book will be used to record the following:
 - a. All crimes reported to the premises;
 - b. Any ejections of patrons and the reason(s) why;
 - c. Any disorder on the premises;
 - d. Any visit by representatives of a responsible authority;
 - e. Any failure of the CCTV system (including the dates and times of the outage);
 - f. Any refusals of the sale of alcohol to any patrons (including their description, details of the alcohol refused and the reason why and details of any identification requested and/or produced)

This record will be kept for a minimum of 12 months.

3. The licence holder or DPS shall risk assess the need for SIA door supervisors to be present in the premises. If door supervisors are present then the premises licence holder shall ensure that the following details for each door supervisor, are contemporaneously entered into a register kept for that purpose:
 - (i) Full name;
 - (ii) SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation);
 - (i) The time they began their duty;
 - (iv) The time they completed their duty.

This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door stewards engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request.

4. Whilst licensable activities are taking place, the toilets at the premises must be checked regularly for illegal drug use or supply. A written log of all checks must be kept at the premises for 31 days and made available for immediate inspection on the request of Gwent Police or an authorised officer of the licensing authority.

5. The premises shall be cleared of customers within 30 minutes of the last supply of alcohol on any day.

Public safety

6. The licence holder/DPS or responsible person shall risk assess the need for polycarbonate or toughened glasses to be used in the premises, especially for outdoor events/use.

7. Staff shall ensure that any bottles or glasses are removed from persons leaving the premises, save for consumption of alcohol which is permitted within the beer garden in accordance with this premises licence.

8. Whilst licensable activities are taking place, the toilets at the premises will be checked regularly for illegal drug use or supply. A written log of all checks must be kept at the premises for 31 days and made available for immediate inspection on the request of Gwent Police or an authorised officer of the licensing authority.

9. No bottles, cans or glasses are to be taken outside after 23:00 hours. Adequate notices shall be displayed in appropriate locations to ensure that this information is brought to the attention of patrons.

The prevention of public nuisance

10. Clear notices must be displayed at all points where customers leave the building instructing them to respect the needs of local residents and leave the premises and the area quietly.

11. The premises supervisor, manager or other competent person shall manage the outdoor area when in use, to ensure that customers do not behave in a noisy, rowdy or offensive manner.
12. Patrons will not be permitted to use external areas of the licensed premises between the hours of 21.00 through to 10.00 Monday to Sunday inclusive other than for the purposes of arrival, departure or use of a designated smoking area. Where the Licensee intends to designate a smoking area a plan indicating its location must be submitted to the Licensing Authority for approval by the Local Authorities Environmental Health Department prior to use.
13. Anyone temporarily leaving the premises to smoke will not be permitted to take alcohol with them.
14. Clearly legible notices shall be displayed at all exits from the premise requesting public, and staff to respect the needs of local residents and to leave the premise and area quietly.
15. Regulated entertainment will not routinely be provided outdoors. The only exception to this is when regulated entertainment is sought by a temporary event notice for a specific event.
16. Amplified music shall not be played at a level that will cause unreasonable disturbance to the occupants of any properties in the vicinity.
17. The Licensee shall ensure that no noise, odour or light shall emanate from the licensed premises or vibration be transmitted through the structure of the licensed premises which gives rise to a nuisance to the occupiers of premises in the vicinity of the licensed premises.
18. At times when regulated entertainment is provided and/or provision for entertainment facilities is made within the licensed premises all external openings to the licensed premises must be kept closed, save for the purposes of entering and exiting the premises.
19. No form of loudspeaker or sound amplification equipment shall be sited in or near any foyer, doorway, window or any external opening of the licensed premises.
20. A noise limiting device shall be installed, fitted and maintained in such a manner as to control all sources of amplified music or amplified speech inside the premises to prevent noise nuisance to neighbouring properties. The noise limiter(s) shall be set following consultation with the Council's Noise Prevention Team and the limiter shall be situated out of public view and controllable by the premises staff only.
21. The Manager or a nominated representative shall receive and respond to complaints and will have full control at all times over the sound amplification.
22. The Manager or a nominated representative shall ensure that no nuisance is caused by noise emanating from the premises by implementing a Self-Policing Policy which shall include sound checks inside and out.
23. Outdoor lighting shall be positioned, so far as is reasonably practicable, so as to limit its intrusion into residential accommodation in the vicinity of the licensed premises whilst maintaining an adequate level of lighting for the safe access and egress of customers and persons employed at the premises.
24. Except for access and egress all doors and windows shall be kept closed during periods of entertainment associated with the Premises Licence.

25. Appropriate waste receptacles for the receipt of tobacco waste shall be provided in all designated smoking areas to the licensed premises.

26. Glass waste from the premises will not be emptied into receptacles outdoors between the hours of 22:30 and 0800.

27. A noise management plan should be submitted to the Council's Environmental Health department within 3 months of any licence granted. This plan should detail how they intend to control noise from activities both inside and outside the club.

28. If in the future the club look to at add external lighting to the outside alcohol consumption area can they please approach EH and Planning to get advice in the first instance.

The protection of children from harm

29. A 'Challenge 25' policy will be in place for checking persons suspected of being under-age. No alcohol shall be supplied to a person who appears to be under the age of 25 unless they provide identification that proves that they are 18 years of age or older when the alcohol is supplied. The only acceptable forms of identification for proof of age shall be a passport, a photo card driving licence, an EU/EEA national ID card or similar document, or an industry approved proof of age identity card bearing the PASS hologram.

30. The proof of age scheme will be robustly enforced by the DPS and all staff. Posters stating that the age verification scheme is in operation shall be clearly displayed in the area of the bar.

31. A record of all refusals will be kept in the incident book detailing the time and date, the goods the person serving refuses and the name of the persons who tried to purchase, if known. If no name is given, then a good description will be recorded. This documentation should be available for inspection on request by an authorised officer of the Licensing Authority or a Constable.

32. Any person working on the premises who is likely to sell alcohol, is to be trained with respect to underage sales, proxy sales and how to refuse sales to difficult customers. Safeguarding training should also be undertaken with all staff. Such training shall be updated as necessary when legislation changes. Training should be clearly documented, signed and dated by both the trainer and the trainee. This documentation should be available for inspection on request by an authorised officer of the Licensing Authority or a Constable and kept for a period of 12 months.

33. Children are to be accompanied by a responsible adult and supervised at all times.